



Reading First California Technical Assistance Center

Sacramento County Office of Education ■ P.O. Box 269003 ■ Sacramento, CA 95826-9003 ■ Fax (916) 228-2677

DATE: June 4, 2009

TO: Reading First LEA Superintendents and LEA Leads

FR: Susan Stickel, Assistant Superintendent,
Sacramento County Office of Education
Reading First, California Technical Assistance Center

RE: Evaluation Requirements for 2008-2009 Program & 2009-2010 Announcements

Congratulations on another successful school year. While it has been a year filled with many challenges, you are to be commended for your continued efforts and commitment to improving student achievement.

Much of this success has been accomplished by your recognition of the Reading First Assurances as the tool that has guided your work. These assurances remain the core of Reading First and your continued focus on the assurances will ensure ongoing sustainability.

As you wrap up this year, please make note of specific activities and dates required of LEAs. Listed below is information regarding 2008-09 evaluation requirements and other important announcements for 2009-2010.

Required Evaluation Activities for 2008-2009

- Educational Data Systems: *Teacher, Coach, and Principal Surveys*
All Reading First school personnel [principals, teachers, and coaches] are required to complete the external evaluator [Educational Data Systems, EDS] *Teacher, Coach, and Principal Surveys* that will be available online at <http://www.eddataonline.com/readingfirst/admin> and **due to EDS on July 17, 2009**. Please note that the surveys will only be available on the web.
Contact: Peg Goerges, EDS, peg@eddata.com or (800) 532-4424
- C-TAC: 2008 *End-of-Year Assessments Data Collection*
All Reading First LEAs are required to administer the *End-of-Year Assessments* in accordance with the assessment schedule in either English or Spanish: Kindergarten Assessment and Grades 1-3 Oral Fluency Assessments. Data are due to EDS **no later than July 17, 2009** via OARS or other approved OARS-comparable vendor. Once again data collection is required at the student level.

For data formatting or submission requirements:

Contact: peg@eddata.com or (800) 532-4424 or contact your vendor with questions.

For general technical assistance regarding the *End-of-Year Assessment data*:

Contact: Ed Hensley ehensley@scoe.net or (916) 228-2590

- C-TAC: 2008-09 LEA Internal Evaluation Report (IER)

All Reading First LEAs are required to complete the *2008-09 LEA Internal Evaluation Report*. Guidelines are available online at www.readinglions.net/IER and due to the C-TAC on **October 9, 2009**.

Contact: Bob Carlson bcarlson@scoe.net or (916) 228-2669

Information on Required LEA Activities for 2009-2010

- C-TAC: Ordering of Required Classroom Assessments and End-of-Year Assessments

All Reading First LEAs need to order and use (in either English or Spanish) the *Kindergarten Assessments* [Late Fall, Mid-Program, and Spring] and, for Grades 1-3, *6-8 Week Skills Assessments*. An open ordering policy is now in effect, so orders may be placed at any time.

Ordering instructions: <http://calread.net/assessments>

Contact Josh Spencer jspencer@scoe.net or (916) 228-2504

- C-TAC: Selection of Vendors for On-line Assessment Reporting System

All Reading First LEAs need to purchase either the Red Schoolhouse Software services or other authorized vendors [Datawise, Inc., Santa Clara Office of Education, Adrylan Communications, Inc., Edusoft, Achieve! Data Solutions LLC]. Any new vendor may request to be approved by providing documentation to C-TAC [Ed Hensley, ehensley@scoe.net]. All LEAs must be sure their approved vendor collects *End-of-Year Assessments* by subgroups as noted in your subgrant notification and as explained at the LEA Sessions.

- C-TAC: Professional Development Options

All Reading First LEAs are required *annually* to provide every Reading First teacher 40 hours of professional development with 80 hours of follow-up activities specified by the district. The 80 hours can include follow-up activities such as attending additional training, grade-level collaborative meetings, analysis of classroom assessments, activities with the reading coach, teacher modules, and special events focused on the adopted reading/language arts program [source: requirement stated in 3-year application plan and annual budget documentation]. Years 2-5 professional development programs are available through the Reading Implementation Centers [go to www.readinglions.net to see additional trainings offered, teacher module topics available, and/or institutes scheduled, in your area].

- Fiscal Obligations, 2008-2009, 2009-2010

The current grant period for Cohort 2 ends August 31, 2009. All grant funds must be obligated by this date. The final expenditure report and final program report are due to the

CDE by October 15, 2009. Both of these reports are required before the final payment can be made to the district.

The current grant period for Cohort 3 also ends August 31, 2009. Cohort 3 districts can request an extension for this grant period if needed. Please include the reason for your request on district letterhead, and send the written request to:

Larina Harris
Reading/Language Arts Leadership Office
1430 N Street, Suite 4309
Sacramento, CA 95814

The current grant period for Cohort 4 ends August 31, 2009. All grant funds must be obligated by this date. The final expenditure report and final program report are due to the CDE by October 15, 2009. Both of these reports are required before the final payment can be made to the district.

Cohorts 3 and 4 will receive funding for the 2009-10 school year. Please remember that these funds must be obligated by August 31, 2010. **This will be the end of the federal funding period for these funds so extensions will not be granted. The final expenditure report and final program report are due to the CDE by October 15, 2010. Both of these reports are required before the final payment can be made to the district.**

Other Announcements

- C-TAC: Delivery of Skills Assessment Supplements: Focus on English-Language Arts Standards
Through a partnership with the Reading Lions Center, Reading First LEAs have permission to reproduce the *Skills Assessments Supplements: Forms A, B, and C*. These content standards-based assessments are for grades 2-6 and may be used in all schools in a Reading First LEA at no charge. To download PDF files, go to www.calread.net/assessments

NAEP-like assessments [based on NAEP released items] are also available for grades 3 and 4 at www.calread.net/assessments.

Comprehension & Fluency assessments (non-program specific) available at: www.readinglions.net/assessments

Contact: Jan James jjames@scoe.net or (916) 228-2443

Contact: Teri Poppleton tpoppleton@scoe.net or (916) 228-2401 with assessment questions.
- C-TAC: 2009-2010 Professional Development
This year's budget cuts have made it increasingly more challenging to sustain the practices you have incorporated at your sites. This year we made major changes to the delivery of professional development with the creation of LEA Webcasts and Regional

Principal-Coach Institutes in response to the budget crisis. We will again offer LEA Webcasts and Regional Principal-Coach Institutes to support your ongoing work.

In an effort to provide continued support to Cohort 1 and 2 LEAs, we would also like to extend an invitation for you to participate in the LEA Webcasts and professional development opportunities offered in 2009-10.

Please Note: The LEA Webcasts are intended to support the LEA leadership and as required under the Reading First Assurances, all Reading First LEAs should be represented at these webcasts. Districts should make every effort to send another member of the LEA Leadership Team in the event of scheduling conflicts.

Special Events:

SETPD Summit July 20, 2009

LEA Sessions:

LEA Webcast (TBD)	September 24, 2009
LEA Webcast (TBD)	November 5, 2009
LEA Webcast (TBD)	January 28, 2010
LEA Webcast (TBD)	April 28, 2010

Regional Principal/Coach Institutes (Topics, Locations, and Venues TBD)

October 2009
February 2010

Contact: Kristen Coyle kcoyle@scoe.net or (916) 228-2740

Master Contact List

EDS Teacher, Coach, Principal Surveys	Peg Goerges: peg@eddata.com (800) 532-4424
C-TAC End-of-Year Assessment Data	Ed Hensley: ehensley@scoe.net (916) 228-2590
C-TAC LEA Internal Evaluation Report	Bob Carlson: bcarlson@scoe.net (916) 228-2669
California Department of Education	Sharon Johnson: shjohnson@cde.ca.gov (916) 323-6269
C-TAC Ordering of Assessments	Josh Spencer: jspencer@scoe.net (916) 228-2504
EDS Subgroup Data Collection	Peg Goerges, EDS: peg@eddata.com (800) 532-4424 Renuka Dhar, EDS: renuka@eddata.com

(800) 532-4424

Professional Development Delivery

Kristen Coyle: kcoyle@scoe.net
(916) 228-2740

Sacramento RIC

Jill Relles: jrelles@scoe.net
(916) 228-2425

*6-8 Week Skill Assessments
Skills Assessment Supplements*

Teri Poppleton: tpoppleton@scoe.net
(916) 228-2401

*C-TAC DVDs from Superintendents' and
Principal/Coach Summits*

readingfirst@scoe.net

*C-TAC LEA Sessions/Professional
Development*

Kristen Coyle: kcoyle@scoe.net
(916) 228-2740

LEA Webcasts

www.calread.net/LEA Sessions