

### **California Technical Assistance Center (C-TAC)**

- Maintains a communication system for updating key agencies on the Reading First program ([www.calread.net](http://www.calread.net)); and receives from and forwards to information regarding Reading First LEAs ([readingfirst@scoe.net](mailto:readingfirst@scoe.net))
- Distributes Reading Lions Center 6-8 Week Skills Assessments in English and Spanish directly to Reading First LEAs' schools; approves the electronic on-line assessment reporting system used by LEAs (either OARS or a comparable system); and distributes Reading Lions Center End-of-Year Assessments in English and Spanish directly to Reading First LEAs' schools; and receives End-of-Year Assessment data at the classroom level for transfer to the Reading First external evaluator agency
- Develops training curricula and delivers training to Reading First LEAs' reading/literacy coaches at north and south institutes for 4 days annually
- Develops training curricula and delivers Trainer-of-Instructor training to Reading First LEAs' instructors for local district use with site administrators focused on the *Assurances*, leadership, data analysis and reporting, adopted reading/language arts program components of reading instruction, English learners, interventions for struggling readers, and other topics such as planning and communications with coaches
- Coordinates development of training curricula for teachers on the adopted reading/language programs in English and alternative formats in Spanish (5-day institutes in Advanced I, II, and III courses), delivered to LEAs through the statewide network of Reading Implementation Centers (RICs); and conducts the Trainer-of-Instructor training to qualified Reading First coaches and teachers to maintain quality control of offerings
- Provides Instructional Program Advisors (IPAers) to Regional Technical Assistance Centers to support work with Reading First LEAs in implementing the Reading First *Assurances*
- Conducts LEA sessions quarterly (including the annual Superintendents' Summit) for LEA leadership team members on topics that pertain to leadership, building capacity, and meeting Reading First *Assurances* and compliance requirements; special events [Legislative Day, Principal~Coach Summit]; Coach Institutes; and Coach Coordinator Meetings
- Provides a program evaluator expert to the Regional Technical Assistance Centers
- Oversees the work of the Regional Technical Assistance Center through state meetings, work plans, and reports

### **Regional Technical Assistance Centers (R-TACs)**

- Communicates regularly with the region's Reading First LEAs to be responsive to information needs
- Provides expert level consultation to LEAs through Instructional Program Advisors (IPAers) and regional staff for supporting full implementation of the Reading First *Assurances*
- Delivers support services to LEAs related to instruction and student achievement
- Makes visits to LEAs to monitor and support LEA-level leadership and provides customized services focused on the *Assurances*
- Offers an array of LEA-level services based on differentiated needs which may include a combination of assistance, such as:

Meet with LEA leadership team to discuss levels of implementation

Advise LEA leadership team on next steps based on classroom observations

Facilitate network meetings and inter-district visits (as needed)

Provide consultation on goals and objectives of the Reading First Action Plans

Assist in planning for the internal evaluation report

Provide advice on the use of the 6-8 Week Skills Assessment, approved Diagnostic assessments, and approved supplemental/intervention programs